

PRIVACY POLICY

1. Hachette Limited is committed to protecting your privacy. This privacy policy explains how we use the information we collect about you, how you can instruct us if you prefer to limit the use of that information, and the procedures that we have in place to safeguard your privacy.
2. When you subscribe to any of our partworks we need to know your name, postal address, e-mail address, telephone number and if you decide to pay by credit or debit card your credit/debit card number, card issue number, valid from and expiry dates.
3. Hachette Partworks Ltd will be the data controller of any personal data you may send us. We will use your personal data for the purposes of fulfilling your subscription. In order to do this, we will pass your details to our fulfilment house and from time to time to other partners if you have authorized us to do so.
4. We do not use cookies (defined below) for collecting user information from the site and we will not collect any information about you except that required for system administration of the Web server and otherwise as described above.
5. **Cookies**
Message given to a browser by a web server. The message is then stored by the browser in a text file called cookie.txt. Each time the browser requests a page from the server, this message is sent back. A cookie's main objective is to identify users and personalise their visit by customising web pages for them, for example by welcoming them by name the next time they visit the same site. A site using cookies will usually invite you to provide personal information such as your name, e-mail address and interests.
6. If our business is sold or integrated with another business your details may be disclosed to our advisers and any prospective purchasers and their advisers and will be passed on to the new owners of the business.

Your consent

By submitting your personal information, you consent to the use of that information as set out in this policy. If we change our privacy policy we will post the changes on this page, so that you may be aware of the information we collect and how we use it at all times. Continued use of the service will signify that you agree to any such changes.